

# **Creating and Implementing a Vision....**

**The Federal Planning Process**

# What is Your Vision?

- What challenges do you face? What are possible solutions?
- What polices are in place and what would you like to change?
- What are your specific state needs?
- Are there new initiatives you would like to introduce?
- Do you have existing audit, fiscal or data issues?

# The State Plan Process

- Conduct a multi-level needs assessment
- Analyze the data and research thus obtained
- Develop a vision for where you want to be in six years
- Identify priorities
- Develop goals, strategies, and measureable benchmarks for multi-year initiatives

# What do I Need to Examine for a Multi-level Needs Assessment?

- Federal and state compliance regulations and guidance
- Who are your WIA partners
- Perceived needs of the field
- Perceived needs of the stakeholders
- Capacity of partnering agencies
- State program operations
- State program performance results and enrollment trends
- Census data, economic trends, and other relevant information

# Review of Activities, Current and Proposed

- Adult Basic Education (ABE)
- Adult Secondary Education (ASE)
- Family Literacy
- Workplace Literacy
- English Language Instruction

# After the Review Process

- The evaluation process and review of current activities should align with your vision, address challenges, reflect both current and new policies and be flexible enough to accommodate new initiatives and directions.

# Evaluation

- How will the state evaluate local programs?
  - Annually, using educational gains, transition to postsecondary education and training, performance indicators, receipt of secondary credential or higher
- How will programs demonstrate effectiveness?

# Evaluation

- How will the state use this information?
  - For future planning, resource allocation, and professional development planning



# Performance Measures

- What are performance targets?
- Do you know your state's agreed-on performance targets?
- Are your local providers familiar with your state's performance targets?
- How is this information distributed in your state?

# What is the Performance Measure Negotiation Process?

# Funding Local programs

- State request for proposal (RFP) process
  - Criteria
  - Eligible providers (not negotiable)
  - Notice of availability (must be direct and equitable)
  - Application submission process
  - Must serve most in need
  - Address intensity and duration of services
  - Instruction based on research and most effective practices

# Funding Local Programs (continued)

- Use of technology
- Activities based on real-life context
- Qualified staff
- Demonstrated coordination with the community and other available resources
- Flexible scheduling
- High quality Management Information System (MIS) that meets National Reporting System (NRS) reporting requirements
- Shows documented need for English language acquisition instruction

# Integration with Other Programs

- Show how your Adult Education and Family Literacy (AEFLA) programs coordinate with other programs to insure maximum effectiveness—programmatically and fiscally

# What are your Plans for this year's State Plan revision?

- What will you add?
- What will you omit?
- What is the approval process in your state?
- The submission process

Questions?